

PPP LOAN FORGIVENESS APPLICATION PORTAL: REGISTRATION AND LOGIN



Receive Invitation to Apply (Email)

When the Loan Forgiveness Portal is ready to accept applications, only the designated authorized signer on the account will receive an email from Firsttrust.



The registration link will expire in 5 days. Register now, even if you are not yet ready to apply for Forgiveness.

From: Firsttrust@firsttrust.com
Sent: Thursday, July 30, 2020 10:10 am
To: AuthorizedNoteSigner@gmail.com
Subject: Time Sensitive: Link to Register for PPP Loan Forgiveness

FIRSTTRUST BANK

CREATE YOUR PPP LOAN FORGIVENESS APPLICATION PORTAL ACCOUNT TODAY!

You can create an account in Firsttrust's Secure Loan Forgiveness Portal. Once registered, you can begin your Loan Forgiveness Application whenever you are ready to apply.

PLEASE READ!

You should register for the Portal as soon as possible, even if you are not ready to apply. The registration link expires in 5 days. Click the link below to start the registration process

[Registration Link](#)

If you have any questions or need assistance, please contact your Relationship Manager, Branch Manager or Customer Care at 800-220-BANK or visit the COVID-19 Resource Center at covidresources@firsttrust.com.

Thank you,
Firsttrust Bank

Sample email only

Hello **JOHN**,
Welcome to the PPP Loan Forgiveness Portal!

Email

Enter last 4 digits of TAX ID*

[Validate](#)

Please stop and read this important information



The first screen will ask you to validate the last four digits of your TAX ID Number (TIN) for authentication. You should know the last four digits of your TIN before proceeding.

For security reasons you must enter the correct TIN. If you enter a TIN that doesn't match the loan on record, you will be locked out of the Portal.

If you get locked out, contact your Relationship Manager or Branch Manager to get you unlocked.

FIRSTTRUST BANK

Hey **John**,
We're super excited to have you on board!

Email

Create Password*

Confirm Password*

[Cancel](#) [Save](#)

Sample login screen

Create Password

Once you are validated, you will be asked to create a Password.

PPP LOAN FORGIVENESS APPLICATION PORTAL: REGISTRATION AND LOGIN



You will be taken to the Sign In screen, where you will enter your User MailID and the Password you just created.

Sign In

Fill in the field below with your Credentials to enter the portal.

User MailID
janesmith@smith.com

Password
..... Show

[Forget Password?](#)

Sign In

Please enter the One-Time password to verify your Account

A One-Time Password has been sent to

..... [Resend OTP](#)

Remember My Device for 30 Days

Validate

One-Time Password/Code to verify your Account

- For a second layer of security, you will be emailed a One-Time Passcode.
- Retrieve and enter the security code that was sent to your email.
- Then press Validate.
- If you should get locked out of the system, contact your Relationship Manager or Branch Manager.

Important Information!

After you receive your email, the registration link will expire in 5 days. Even if you are not ready to apply for PPP Loan Forgiveness, we recommend that you create your account before the link expires.

Firsttrust's Loan Forgiveness Portal is hosted by PCFS, a leading provider of Lending Solution Software designed for the unique and complex requirements of SBA lending. When creating your account you will need to agree to PCFS's terms and conditions that includes complying with the law, be truthful and not tamper with security features or otherwise compromise any information or technology while in the Portal.