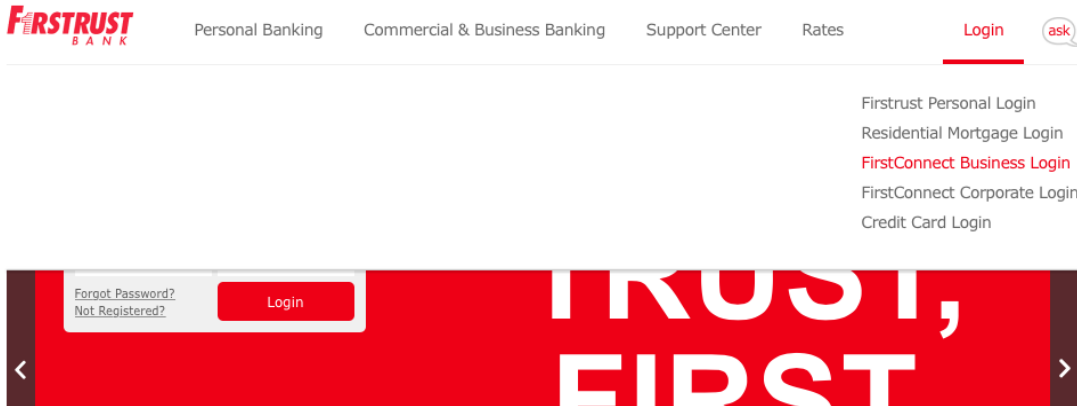


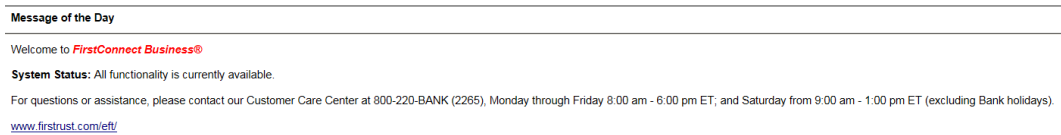
FirstConnect | Business®

Quick Guide to Logging in To FirstConnect Business

1. Go to www.firsttrust.com and choose Login at the top of the website.
2. Choose FirstConnect Business Login:

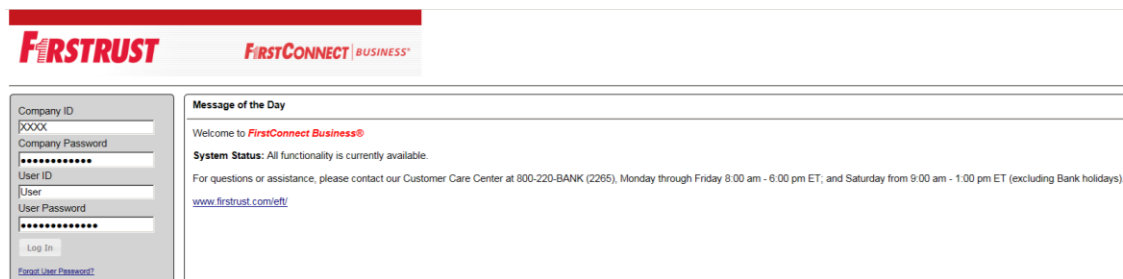


3. Review Important System Status Alerts in the Message of the Day window:



4. Login Screen – enter credentials:

- If you are the Primary Company Admin or PCA, credentials are supplied by Firsttrust
- If you are an End User, credentials are supplied by the Primary Company Admin (PCA)



5. Choose the [Forgot User Password?](#) link to reset a User password.